



Royal Wootton Bassett Academy

Risk Assessment for Safeguarding Pupils/Students During School Closure

This risk assessment has been drawn up to identify the additional actions we aim to take to safeguard pupils/students during school closure. It focuses on key groups of pupils who may be at increased risk whilst not attending school.

Staff involved in writing the assessment	Anita Ellis (AEL)- Deputy Headteacher & Designated Safeguarding Lead
Date risk assessment written	17/03/20

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Identified groups at 'increased risk'	Possible action
Pupils/students 'open' to social care	<ol style="list-style-type: none"> 1. Can we do 'doorstep safe and well' checks to sight those children who are at greatest risk by being at home during the day? – Will do this on a voluntary and need basis, any visits to be cleared with AEL 2. If yes, how regularly can we provide this support? - Will be decided on a case by case basis 3. Can we continue to attend child protection /child in need meetings to ensure continuity of safety planning? – Yes, virtually only 4. Is it possible to provide families with work contact details for members of the safeguarding team? Yes emails of the safeguarding team to be provided to parents 5. Consider whether it is appropriate to remind pupils/students about contacts they can use/call if they don't feel safe generally (rather than specifically relating to the current situation so as not to worry them) – Signposting sheet to be shared with all students/parents showing the services/help available to them.
Pupils/students receiving additional support from school via early help	<ol style="list-style-type: none"> 6. Can we make weekly telephone contact with families who currently receive support via school? – Yes a spreadsheet has been created for student managers, head of years and AEL. Weekly then bi weekly contact to be made with pre-selected at risk/vulnerable families. All contact to be recorded on CPOMS. PHI (Phillippa Holbourn) is responsible for the administration of this. 7. Have we sign-posted families to ways in which they can access support/advice if they are struggling during school closure? Could we update our school website to include further information about this here? See point 4&5 this will be on the website and sent via in touch by PHI. 8. Is it possible to provide families with work contact details for members of the

	<p>safeguarding team? See point 4.</p> <p>9. Consider whether it is appropriate to remind pupils/students about contacts they can use/call if they don't feel safe generally (rather than specifically relating to the current situation so as not to worry them) See point 4&5</p>
Pupils/students with special needs/disabilities/medical needs	<p>10. Can we support with home visits where pupils/students require significant medical support? Yes on a voluntary and need basis. All visits to be cleared with AEL.</p> <p>11. Are there other professionals who can support with this? Yes details on helpline sheet, see point 5.</p> <p>12. How can we keep in touch with families? Can we provide home visits for most vulnerable children? Via email, all to be recorded on CPOMS and discussed with AEL, Heads of Year and Student Managers. Home visits on voluntary basis and cleared with AEL prior.</p> <p>13. Is it possible to provide families with work contact details for members of the safeguarding team? See point 4</p> <p>14. Are there any services who can support by providing additional respite? See point 5, Theresa Bell to provide PHI with information to put on the signposting sheet.</p>
Children who may pose an increased risk to others in the household due to extended time at home	<p>15. Can we support the family with an individual risk assessment written specifically to address increased risk due to extended time at home? This is Social Services responsibility.</p> <p>16. Are parents and carers aware of what the risks might be? Will have contact with Student Managers</p> <p>17. Are there any services who can support by providing respite? May be on the signposting sheet / social services responsibility</p>
Pupils/students who may be at risk of being left unsupervised at home	<p>18. Have we communicated to parents and carers the importance of keeping their children safe whilst at home, including appropriate supervision? Will do this with the signposting email via in touch – responsibility PHI</p> <p>19. Consider whether it is appropriate to remind pupils/students about contacts they can use/call if they don't feel safe generally (rather than specifically relating to the current situation so as not to worry them) – as point 4/5</p>

<p><i>Other groups to consider here include:-</i> □ <i>Looked after children</i></p> <ul style="list-style-type: none"> • <i>Young carers</i> • <i>Children of traveller families</i> • <i>Families who may struggle to provide</i> 	<ul style="list-style-type: none"> - Theresa Bell is going to lead a mental health support online group. All actions/information to be uploaded onto CPOMS - PHI to help with all administrating regarding this and safeguarding. - Mari Roberts & Mary Jones have contacted the food bank and are issuing food vouchers to parents/families in need. <ul style="list-style-type: none"> - All vulnerable students including groups on the left are considered in the spreadsheet
<p><i>their children with additional meal/s</i></p>	<p>(point 6)</p>

<p><i>Actions for safeguarding team to consider</i></p>	<p>All staff will add CPOMS entries with actions for relevant colleagues should any safeguarding issue arise from online learning.</p> <ul style="list-style-type: none"> - All concerns will be maintained via CPOMS which ensure also that everything remains confidential - PHI responsible for assisting staff with CPOMS - Email comms between the safeguarding team to ensure everyone keeps in touch – AEI responsible for this.
<ul style="list-style-type: none"> • How will safeguarding / child protection concerns be maintained during school closure? • If the school does not have an electronic recording system (which can be accessed remotely) is a procedure in place which ensures that reporting remains confidential? • Can a skype/facetime call be scheduled regularly to ensure members of the safeguarding team keep in touch? 	

