

# Risk Assessment For Safeguarding Pupils/Students During School Closure

For Royal Wootton Bassett Academy

*A Royal Wootton Bassett Academy Trust School*

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| This risk assessment has been drawn up to identify the additional actions we aim to take to safeguard pupils/students during school closure. It focuses on key groups of pupils who may be at increased risk whilst not attending school. |  |
| Staff involved in writing the assessment  | Anita Ellis (AEL)– Deputy Headteacher & Designated Safeguarding Lead |
| Date risk assessment written  | 17/03/20   |

| Identified groups at 'increased risk'                                   | Possible action  |
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| Pupils/students 'open' to social care                                   | <ol style="list-style-type: none"> <li>1. <b>Can we do 'doorstep safe and well' checks to sight those children who are at greatest risk by being at home during the day?</b> – Will do this on a voluntary and need basis, any visits to be cleared with AEI</li> <li>2. <b>If yes, how regularly can we provide this support?</b> - Will be decided on a case by case basis</li> <li>3. <b>Can we continue to attend child protection /child in need meetings to ensure continuity of safety planning?</b> – Yes, virtually only</li> <li>4. <b>Is it possible to provide families with work contact details for members of the safeguarding team?</b> Yes emails of the safeguarding team to be provided to parents</li> <li>5. <b>Consider whether it is appropriate to remind pupils/students about contacts they can use/call if they don't feel safe generally (rather than specifically relating to the current situation so as not to worry them)</b> – Signposting sheet to be shared with all students/parents showing the services/help available to them.</li> </ol> |
| Pupils/students receiving additional support from school via early help | <ol style="list-style-type: none"> <li>6. <b>Can we make weekly telephone contact with families who currently receive support via school?</b> – Yes a spreadsheet has been created for student managers, head of years and AEI. Weekly then bi weekly contact to be made with pre-selected at risk/vulnerable families. All contact to be recorded on CPOMS. PHI (Phillippa Holbourn) is responsible for the administration of this.</li> <li>7. <b>Have we sign-posted families to ways in which they can access support/advice if they are struggling during school closure? Could we update our school website to include further information about this here?</b> See point 4&amp;5 this will be on the website and sent via in touch by PHI.</li> <li>8. <b>Is it possible to provide families with work contact details for members of the</b></li> </ol>  |

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|   | <p>safeguarding team? See point 4.</p> <p><b>9. Consider whether it is appropriate to remind pupils/students about contacts they can use/call if they don't feel safe generally (rather than specifically relating to the current situation so as not to worry them)</b> See point 4&amp;5</p>   |
| Pupils/students with special needs/disabilities/medical needs   | <p><b>10. Can we support with home visits where pupils/students require significant medical support?</b> Yes on a voluntary and need basis. All visits to be cleared with AEL.</p> <p><b>11. Are there other professionals who can support with this?</b> Yes details on helpline sheet, see point 5.</p> <p><b>12. How can we keep in touch with families? Can we provide home visits for most vulnerable children?</b> Via email, all to be recorded on CPOMS and discussed with AEL, Heads of Year and Student Managers. Home visits on voluntary basis and cleared with AEL prior.</p> <p><b>13. Is it possible to provide families with work contact details for members of the safeguarding team?</b> See point 4</p> <p><b>14. Are there any services who can support by providing additional respite?</b> See point 5, Theresa Bell to provide PHI with information to put on the signposting sheet.</p> |
| Children who may pose an increased risk to others in the household due to extended time at home   | <p><b>15. Can we support the family with an individual risk assessment written specifically to address increased risk due to extended time at home?</b> This is Social Services responsibility.</p> <p><b>16. Are parents and carers aware of what the risks might be?</b> Will have contact with Student Managers</p> <p><b>17. Are there any services who can support by providing respite?</b> May be on the signposting sheet / social services responsibility</p>   |
| Pupils/students who may be at risk of being left unsupervised at home   | <p><b>18. Have we communicated to parents and carers the importance of keeping their children safe whilst at home, including appropriate supervision?</b> Will do this with the signposting email via in touch – responsibility PHI</p> <p><b>19. Consider whether it is appropriate to remind pupils/students about contacts they can use/call if they don't feel safe generally (rather than specifically relating to the current situation so as not to worry them)</b> – as point 4/5</p>  |
| <p><i>Other groups to consider here include:-</i></p> <ul style="list-style-type: none"> <li>• <i>Looked after children</i></li> <li>• <i>Young carers</i></li> <li>• <i>Children of traveller families</i></li> <li>• <i>Families who may struggle to provide</i></li> </ul> | <ul style="list-style-type: none"> <li>- Theresa Bell is going to lead a mental health support online group. All actions/information to be uploaded onto CPOMS             <ul style="list-style-type: none"> <li>- PHI to help with all administrating regarding this and safeguarding.</li> </ul> </li> <li>- Mari Roberts &amp; Mary Jones have contacted the food bank and are issuing food vouchers to parents/families in need.</li> <li>- All vulnerable students including groups on the left are considered in the spreadsheet</li> </ul>   |



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| <i>their children with additional meal/s</i> | (point 6) |
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| <p>Actions for safeguarding team to consider</p>   |   |
| <ul style="list-style-type: none"> <li>• How will safeguarding / child protection concerns be maintained during school closure?</li> <li>• If the school does not have an electronic recording system (which can be accessed remotely) is a procedure in place which ensures that reporting remains confidential?</li> <li>• Can a skype/facetime call be scheduled regularly to ensure members of the safeguarding team keep in touch?</li> </ul> | <p><b>All staff will add CPOMS entries with actions for relevant colleagues should any safeguarding issue arise from online learning.</b></p> <ul style="list-style-type: none"> <li>- All concerns will be maintained via CPOMS which ensure also that everything remains confidential             <ul style="list-style-type: none"> <li>- PHI responsible for assisting staff with CPOMS</li> </ul> </li> <li>- Email comms between the safeguarding team to ensure everyone keeps in touch – AEI responsible for this.</li> </ul> |